

	2617 Talley Street Decatur, GA 30030	tel 404-373-4030
	www.compacind.com	fax 404-373-4855
		dropshiporders@compacind.com

2010 Drop Shipment Policy

Effective: January 1, 2010

Compac Industries, Inc. has developed the following policies and procedures for drop ship services:

With regards to Drop Shipping or Internet/Catalog Product Fulfillment, Compac recognizes that there are five (5) steps for the process to be completed:

- 1) Receive orders via email and print purchase order and invoice provided by customer.
- 2) Pick the appropriate individual items or cases for fulfillment
- 3) Pack box, as needed, for shipping
- 4) Ship order (includes but not limited to preparing labels, creating shipment for carrier, etc.)
- 5) Confirm shipment status via email (Order Nbr, Ship Date, Carrier, Tracking #, Shipping Cost, Total Cost)

1st Item Pick Cost per Order:	\$2.25
Additional Item Pick Cost per Order:	\$0.25
Minimum Freight Cost:	\$3.00
Freight Cost:	Actual freight cost + 40%

**Small Package Carriers include, but are not limited to:*

USPS-US Postal Service, UPS-United Parcel Service, FedEx- Federal Express Air or Ground, DHL

1. Print, sign and return this form to register as a qualified "drop ship" customer.
2. Send orders via e-mail to: dropshiporders@compacind.com or fax to: 404-373-4855.
3. In order to process your order, we need a completed New Account/Credit Application or a credit card number (VISA or MasterCard). We will not accept payment direct from the consumer.
4. If item(s) are in stock, orders will ship from our Decatur, Georgia location within 3-5 business days.
5. Our pricing policy is as follows for all drop ship orders within the 48 contiguous states:
 - a. Regular wholesale price for merchandise
 - b. Pick and Freight Costs are listed above
 - c. If shipping other than USPS Priority Mail is desired, please contact Lynn Nottage at 1-800-466-5270 for a rate quote.
6. Each order must include all shipping and handling charges in order to be processed.
7. Provide a packing list to be included with one carton of each "ship- to" order. If you need other paperwork to be included with shipment, please contact us for this additional service quote.

Policy/Procedures for use of Compac Industries, Inc. product images:

1. Sign and return this form to register your account as a Compac drop ship dealer.
2. Download images from our website: www.compacind.com/allprod.shtml.
3. Our brand name Compac, Baby Buddy, 1 Step, HartFelt, North American Sponge Co or Wash 'N Dry Pets, as well as our brand names, must be included when our products appear on the web or in print.

Note: The above policies and procedures are dated 1/1/2010 and are subject to change without notice.

I have read and agree to abide by all of the policies and procedures listed above.

Name_____

Position_____

Signature_____

Date_____

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Business Name: _____

Business Address: _____

City/State/Zip: _____

Phone: _____ Fax #: _____ E-mail: _____

State Resale Cert. #: _____

Contact Person: _____

Contact Phone #: _____ Contact Person e-mail: _____

Accounts Payable Contact: _____

AP Phone #: _____ AP Fax#: _____

Accounts Payable Contact e-mail: _____

Please return to dropshiporders@compacind.com or fax to: 404-373-4855

Please contact us with any questions that you may have.

Thank you,

Dean-Paul F. Hart

Vice President

Compac Family of Brands:

